



Office of the Registrar

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NOTIFICATION OF NAME CHANGE

POLICY:

The original entry of student name is taken from the application for admission. Nicknames are not allowed.

Name changes for currently enrolled students will be recorded only when there is sufficient evidence supporting the change. Students must provide one of the following showing the changed name:

1. Marriage License, or
2. Court Order, or
3. State issued ID or Passport plus one of the following: social security card, credit card, or bank check.

There is no obligation to record name changes for students not currently enrolled.

EMORY ID: _____ TERM OF LAST ENROLLMENT (or current) _____

Please indicate the necessary changes:

| | Former | New |
|------------------------|--------|-------|
| FIRST | _____ | _____ |
| MIDDLE | _____ | _____ |
| LAST | _____ | _____ |
| SUFFIX (if applicable) | _____ | _____ |

Student Signature

Date

For Office Use Only:

Marriage Certificate:

Doc No.

County/State:

Court Date

Driver's License: Passport: SS Card: Credit Card: Checks: