

## INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR DEGREE

**PRINT all information except your signature.**

**Name for Diploma:** Be sure that you CLEARLY PRINT your name EXACTLY as you wish it to appear on your diploma. Please clearly emphasize accent marks. (Consider now how you will wish to be known professionally.)

Note: Titles are not permissible. (Mr., Mrs., Miss, Rev., MD, Ph.D., etc.)

**Women Students:** It is important that you consider now how you will wish to be known professionally. If you are married and plan to use your maiden name for professional purposes, you should have your maiden name on your diploma.

**Signature:** You must sign the application and date it.

**ID Number:** Please include your ID number.

*Please note: Schools may have additional forms which need to be completed in addition to this application for degree. Contact your school for further details.*

**ALL APPLICATIONS FOR DEGREE MUST BE SUBMITTED TO YOUR ACADEMIC DEAN BEFORE THE DATE LISTED ON THE ACADEMIC CALENDAR. LATE APPLICANTS WILL BE CHARGED A \$25.00 LATE APPLICATION FEE.**

### \*\*\* LIST OF DEGREES \*\*\*

Associate of Medical Science	Master of Science in Nursing
Bachelor of Arts**	Master of Law
Bachelor of Science **	Master of Science in Public Health
Bachelor of Business Administration	Master of Sacred Music
Bachelor of Medical Science	Master of Theology
Bachelor of Science in Nursing	Master of Theological Studies
Master of Arts	Master of Divinity
Master of Science	Doctor of Physical Therapy
Master of Arts in Teaching	Doctor of Theology
Master of Education	Doctor of Ministry
Master of Music	Doctor of Philosophy
Master of Business Administration	Doctor of Law
Master of Public Health	Doctor of Medicine
Master of Medical Science	

\*\* Emory College Students MUST apply for either a Bachelor of Arts degree OR a Bachelor of Science degree. If you are double-major and have completed requirements for both a BA and a BS you MUST choose one OR the other for diploma purposes.

## APPLICATION FOR DEGREE - EMORY UNIVERSITY

For a degree to be conferred, this application must be completed and submitted to your school dean prior to the degree application deadline for the Semester you apply to graduate.

### PLEASE PRINT CLEARLY

\_\_\_\_\_  
(First Name) (Middle name) (Last Name)

Student ID \_\_\_\_\_ applies for the degree: \_\_\_\_\_

School: \_\_\_\_\_

to be conferred at the end of the \_\_\_\_\_ Semester \_\_\_\_\_  
(Spring, Summer, Fall) (year)

**Name for diploma [if different from above]. If same, write same.**

\_\_\_\_\_  
(First Name) (Middle name) (Last Name)

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

1<sup>st</sup> Major: \_\_\_\_\_

2<sup>nd</sup> Major/Co-Major: \_\_\_\_\_

1<sup>st</sup> Minor: \_\_\_\_\_

2<sup>nd</sup> Minor: \_\_\_\_\_

Name of advisor: \_\_\_\_\_

Department/School Use

Primary Plan: \_\_\_\_\_

Second Plan: \_\_\_\_\_

Minor: \_\_\_\_\_

Minor: \_\_\_\_\_

### SPRING SEMESTER GRADUATES ONLY:

Attendance at Commencement exercises is obligatory unless your Academic Dean has sent, in advance, to the Registrar, special permission for your degree to be awarded in absentia. In this case the diploma will be mailed at a later date to the below address. **Students who wish to graduate in absentia must get written permission from their School Dean.**

### SUMMER AND FALL GRADUATES CHECK ONE OF THE FOLLOWING:

\_\_\_\_\_ I will pick up my diploma at the Registrar's Office, Room 100, Boisfeuillet Jones Center.

\_\_\_\_\_ Please mail my diploma to: \_\_\_\_\_

\_\_\_\_\_ Phone Number: ( ) \_\_\_\_\_

There are no formal commencement exercises at the end of the Summer or Fall Semester. If you choose to participate in the following May Commencement exercises, **please indicate below.**

\_\_\_\_\_ I will participate in the May Commencement Exercises.

### FOR SCHOOL DEANS USE ONLY

Approval, as required by student's school: \_\_\_\_\_

Dean's Signature and /or Advisor's Signature